

BCO Impact study: Next steps proposal

BCO Impact study working group, April 26 2006

Outline Plan

- The plan proposed in April 4 document (*BCO Impact study April 4*) seems to have met with your approval, subject to a few pertinent practical questions. Please could partners review this plan to check that you are clear what is being proposed and that you are happy with it in general. Any questions, clarifications or issues that you think should be discussed before we go any further, please send these to Kitty and Lauren and/or immediately to the whole group, as you think best. **By Wed 3 May.**

Budget

- Lauren will review the budget proposed in April 4 doc (and your comments will also be appreciated) and make a proposal for sharing the cost among the BCO members. **By: soon.**

Projects to be included in the Study

- The purpose of this step is to establish a balanced and representative portfolio of projects that we are reasonably confident will yield significant findings for the Study, in advance of the consultant coming on board.
- **Please could each organisation review its list of proposed projects, identify a smaller number of projects or propose projects if this has not been done, and send me a copy of relevant project documents –** proposals, interim reports, or evaluation report if evaluation has already been carried out. In the latest-state list of proposed projects, included in the doc "*Impact Project draft doc April 06*", I suggested each partner selects four or five projects for each level, but it depends on lots of factors. We need to have more projects in the initial "offer" than will finally be selected, so that we can select a range of regions, types of project etc. If you need more discussion of the criteria etc for choosing the most appropriate projects, I am available until May 10. **Selected project documentation to Kitty by May 15.**
- I will then read through the documentation to reassure myself that the projects fit with what I think we are looking for, finalise with you and write up the selection. **Final list to be circulated: May 23**

Recruitment of consultant

This is the most important thing facing us at this stage. Please rack your brains for some ideas or sources of ideas. I haven't discussed the timetable with Lauren or anyone else yet, but here is a suggestion.

- KW and LF develop Impact Study document and TOR, circulate for your comments. **By Wed May 3rd**
- Your comments received: by **Monday May 9** if possible
- Names and CVs of potential consultants gathered by Lauren, **by Friday May 5th**
- Shortlist consultants, **by May 12th**
- Consultant recruited, **by May 23.**

Plan for a meeting

- It would be good to meet face-to-face, to discuss the selected projects and how they will be evaluated, and pool ideas about sources for the Theory of Change /introductory chapter, if possible with the consultant. Sometime at the

end of May has been suggested, but perhaps this will be too early to have the consultant on board. Lauren will lead on organising this.