

BCO meeting – Impact study day

Agenda

Objective of the meeting: BCO partners to agree on the broad outlines of the impact study (purpose and audience, research question, methodology and timeframe, partner contributions and responsibilities)

1

Report on the work of the Impact Study Working Group and progress in developing the study since the July 2005 BCO meeting
(Lauren?)

2

Present the concept of the Impact Study: purpose, value, target audience, methodology, etc
Questions and discussion
Reach agreement if possible
Who should present – perhaps ask one of the other members of the Working Group?
Note: there will be a paper to support this session

3

Present and explain the proposed Impact Study “research question” and its rationale.
Questions and discussion
Reach agreement if possible, or devise a process for doing so.
Kitty to present?
Paper to support this session

4

The project map for the Impact Study:
Review the map of BCO partner projects whose evaluation could contribute to answering the Question.
Add any relevant projects not yet included in the chart
(Briefly) Review the chart: identify country groupings, gaps etc
(Briefly, if time) Start to discuss what this map suggest for the implementation of the study: country focus? Selection of projects? Other partner projects to be referred to?
etc
A first draft “Project map” will be available.

6

Implementation 2: methodology
Indicators
Role of external consultant(s)
What is required of each partner
Agree next steps

7 (if time)

The project map, part 2: which projects have already been evaluated, or evaluation is already planned? Which might we be designing the evaluation from scratch as part of this study?
Review: realistic assessment of how much we can achieve, with existing time, finance and human resources
If necessary, selection criteria for narrowing down the number of projects?

5

Implementation:

Outline the proposed process

Clarification of resource issues and decisions that have to be made

Devise a decision-making process for partners' contributions, agree next steps

Presentation and discussion

8

Review what has been achieved over the day

Review and finalised agreed next steps, partner actions needed etc